## **Enter School Name Here**

The purpose of this document is to assist the student in selecting course requests for the following school year in their PowerSchool student portal account.

1. Login to NCEdCloud > Access HB-SIS Student - LEA 410 > Choose Class Registration

The list of course subjects available will appear on the screen.

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Grades and Attendance	welcome to the	Jackson Middle Class Registration System for 2015-2016	: Aiston, Jane Mary
Test Results	Student must choose 1 Langua	ge Arts, 1 Math, 1 Science, 1 Social Studies, 1 PE, and 2 encore courses View course requests	
Grade History	Language Arts	Click the edit button to request a course $\ensuremath{^{\circ 0}}$	Ø
Attendance History	Math	Click the edit button to request a course 👳	Ø
Email Notification	Science	Click the edit button to request a course =>	0
Comments	Social Studies	Click the edit button to request a course =>	0
School Bulletin	Physical Education	Click the edit button to request a course =>	2
Class Registration	Encore	Click the edit button to request a course =>	2
My Calendars			
School Information		ours.	×
Account			Subn

 Click the pencil icon to the right of the course subject. Courses associated with the subject will appear. Choose the course(s) required by clicking the box next to the course(s) name. Click OK.

Repeat the process for all subjects.

	Course Name	Number	Credite	Prerequisite Note	Alerts -
*	LANGUAGE ARTS ADVANCED GRADE 8	10582Y 0Y0A	0		
	LANGUAGE ARTS GRADE 8	1058AY 0Y0E	0		
0	LANGUAGE ARTS GRADE 8	10582Y 0Y00	0		

3. Once courses have been chosen for all subjects, click submit. The list of your course requests will appear and the counselor at the school can now view the requests.

Attendance					
e Test Results	Crs Num	Course	Туре	Cr Hrs	Prerequisite Notes
	1. 10582Y0Y0A	LANGUAGE ARTS ADVANCED GRADE 8	Required	0.	00
၂ Grade History	2. 20082Y0Y00	MATH GRADE 8	Required	0.	00
2	3. 30082Y0S00	SCIENCE GRADE 8	Required	0.	00
Attendance History	4. 4008AY0Y0E	SOCIAL STUDIES GRADE 8	Required	0.	00
Email	5. 60482Y0X00	PE/HEALTH GRADE 8 A/B DAY	Required	0.	00
Notification	6. 11412YAX00	SPANISH IA A/B DAY	Elective	0.	50
Teacher	7. 54082Y0X00	ART GRADE 8 A/B DAY	Elective	0.	00
Comments	Total Credit Hours Requ	lested		0.50	

If 'Submit' is clicked before the number of courses required are chosen, an error message appears.



Close the error message and the system will return to the first screen. Follow the steps above until the appropriate amount of courses are chosen.

